

Early Arrival Program

With the increasing number of troops wishing to arrive early, a standard procedure has been developed to insure the safety of the campers, staff and Camp Tapico for all troops who arrive in camp early. Each Scout and adult utilizing the early arrival program will be required to pay an additional fee for this service.

Arrival Time	Per person fee
2:00pm - 6:00pm	\$15.00
6:00pm - 9:00pm	\$20.00

- **No early arrivals will be permitted into Camp prior to 2:00pm on Saturday.**
- **All completed paperwork must be presented upon arrival.**

To utilize this program troops need to do the following things:

Check In Procedures

An early arrival is any troop arriving between the hours of 2:00pm and 6:00pm on the Saturday prior to their scheduled week at Camp Tapico. To avoid additional fees, please insure that you do not arrive earlier than 2:00pm or later than 6:00pm.

- When you arrive at Camp Tapico you will report directly to the Administration Building to check in.
 - Troops that do not have their entire unit with them will have to repeat the following steps with those that arrive on Sunday
- Have the following items ready
 - Four copies of your Troop Roster indicating those who are in camp early
 - Annual Health & Medical forms for all those in camp
 - Written copy of your troop program for Saturday and Sunday
 - Tour permit
 - Signed Camp Behavior Policy forms by all adults
 - Every adult has completed a Michigan Department of Human Services form 194 with photocopies attached of their State driver's license
 - After check- in troops will have a medical recheck and proceed to their campsite
- Swim Checks
 - Troop swim checks will start at noon Sunday, unless you have planned a canoe trip for Sunday morning.

Other Considerations

- At the time of your arrival, our camp staff is attempting to close the previous week's camp and set-up for your week. Please be courteous and cautious.
- All vehicles must be out of your campsite no later than 10:00pm the night of your arrival. No vehicles may be left in campsites overnight
- Most of The camp staff is not on duty from Saturday afternoon until Sunday at 11:00a.m. Therefore, program areas are **closed and off limits**. Please be prepared to

conduct your troop program.

- There will be limited camp services available on Saturday. Please plan accordingly. There will be a camp cabinet member available in the administration building until 9:00 pm on Saturday to check you in and answer your questions. However, only emergency services will be available.

Troops are responsible for:

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| <ul style="list-style-type: none"> ○ Troop program ○ Adherence to all council, camp, state, and national rules, and regulations ○ Adherence to camp shower policies ○ All food/staples for your early arrival. ○ All program areas are closed | <ul style="list-style-type: none"> ○ Leadership ○ Maintaining discipline ○ Private staff residences are Off Limits ○ Proper operation and parking of vehicles ○ Quiet Hours ○ Any damage which occurs |
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- **The early arrival program is a privilege offered at Camp Tapico. Your compliance of the early arrival program will enable your troop to take advantage of this important camp service in the future.**

CUT OFF AND RETURN TO THE TALL PINE COUNCIL SERVICE CENTER

Early Arrival Application

The Early Arrival Application Form is due at the Tall Pine Council Service Center by the last day of May. All Early Arrival Fees are due at this time. You will receive a check-in time between 2:00 pm and 6:00pm. Check-in time is scheduled on a first-come first-serve basis.

Troop:_____Week #_____Campsite:_____

Troop leader:_____Approximate arrival time:_____

Number of adults_____Number of Scouts:_____

Is your entire troop arriving on Saturday? Yes _____No_____

Total Early Arrival Fees \$_____

Responsible person:_____

Signature:_____

Position:_____

Date:_____